

# San Anselmo Cooperative Nursery School

## Afternoon Teacher

San Anselmo Cooperative Nursery School in Marin County, California, has provided young children and their parents a unique opportunity to learn and grow alongside each other in a playful and meaningful way since 1947.

### **Job Description:**

We are currently seeking a warm, caring, and inspiring aftercare teacher to join our teaching team part-time, Monday through Thursday afternoons, from 11:45 a.m. to 5 p.m.

### **Duties and Responsibilities:**

- 11:45 a.m. arrival. Assist at goodbye circle during the morning workers' end-of-day meeting.
- Supervise lunchtime, model healthy choices, and encourage mealtime etiquette.
- Support children's personal needs, daily routines, handwashing practices, and transitions.
- Set up activities and projects that stimulate children's interest and curiosity.
- Organize movement activities to promote active play and gross motor development.
- Capture moments and document children's interests, growth, and development.
- Establish a safe and positive learning environment.
- Model empathy, respect for others, and effective communication skills.
- Involve children in clean-up time.
- Revisit lunches, read stories, and engage children in storytelling to stimulate language skills.
- Provide a comfortable rest time environment with soft music and light stories while children relax and recharge.
- Help children pack up bedding, gather belongings, and prepare for dismissal.
- Divide housekeeping tasks and assist in preparing the school for the next day.

### **Requirements and Qualifications:**

- 18 years of age or high school diploma/GED
- Minimum of 6 Early Childhood Education units
- Current pediatric CPR and First Aid certification
- Experience working with preschool-aged children in a play-based setting
- Ability to provide a safe and nurturing environment for children
- Strong communication, interpersonal, and organizational skills
- Ability to work collaboratively with others
- Reliable and punctual
- Ability to connect with children from different backgrounds and developmental levels
- Health clearance, including a negative TB Test
- Child Abuse Mandated Reporter Training Certification
- Integrated Pest Management Training Certification
- Livescan fingerprint clearance and background check
- The applicant must be capable of performing the essential functions of the job, which may include activities such as walking, running, squatting, kneeling, reaching, standing, bending, and sitting. The ability to lift up to 50 lbs may also be required.

**Compensation:**

Pay will be commensurate with experience.

**Application Process:**

If you are interested in joining our team as an aftercare teacher, please email your resume and a brief cover letter to [president@sananselmocoop.org](mailto:president@sananselmocoop.org).

Thank you for considering this position at our preschool. We celebrate diversity and foster an inclusive environment, welcoming all to apply.